## **JESSEN & CO LTD**

## T/A 1 LOMBARD STREET

## Tipping policy in accordance with the Employment (Allocation of Tips) Act 2023

- Customers of 1 Lombard Street are invited to make payment of a discretionary service charge as a part
  of bills. Additionally, they may choose to pay gratuities (either in addition to, or in lieu of, the
  discretionary service charge) by way of a card transaction. These payments represent the "employer
  received tips" received by Jessen & Co Ltd as defined by the Employment (Allocation of Tips) Act 2023.
- Additionally, customers may choose to leave tips in cash for team members in addition to, or in lieu of, discretionary service charges. These are not received, handled, managed or controlled by Jessen & Co Ltd and will represent "worker received tips" as defined by the Employment (Allocation of Tips) Act 2023.
- Jessen & Co Ltd ensures that "employer received tips" are dealt with fairly in accordance with the Employment (Allocation of Tips) Act 2023 by operating a valid tronc arrangement as defined by Paragraph 5, Part X, Schedule 3 of the Social Security (Contributions) Regulations 2001.
- Jessen & Co Ltd are satisfied that the tronc arrangement in place operates in accordance with the Employment (Allocation of Tips) Act and accompanying statutory Code of Practice on Fair & Transparent Distribution of Tips.
- The Troncmaster for the 1 Lombard Street Tronc is Anna Tarlowska. The Troncmaster will advise all members and participants of how the tronc scheme is operated and the factors used to calculate individual awards within the written Tronc Rules which are made available.
- 100% of the face value of the "employer received tips" as paid by customers is made available to the Troncmaster to award and distribute and Jessen & Co Ltd will provide the Troncmaster and any worker engaged at the business with such information and records as they may reasonably require to verify and demonstrate this.
- All "employer received tips" will be paid to members of the tronc system no later than the end of the
  month following the month in which they were paid to Jessen & Co Ltd by customers. Jessen & Co Ltd
  will provide the Troncmaster and any worker engaged at the business with such information as they
  may reasonably require to verify and demonstrate this.

•	All "employer received ti Street, LONDON, EC3V 9A	•	distributed	to workers	s at 1 L	ombard.	Street	Restaurant,	1 Lomba	·d
	SEN & CO LTD									

2025